

# Memorandum

From: Jack Hayden  
Minister

Our File Reference: AR-26116

Your File Reference:

To: Broyce Jacobs  
Parliamentary Assistant  
Agriculture and Rural Development

Date: February 19, 2010

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Subject: **PARLIAMENTARY ASSISTANT'S ROLE AND ASSIGNMENTS**

I am pleased to have joined Agriculture and Rural Development and, with your help, to have the opportunity to address the many challenges in the agricultural community.

One of these challenges is to renew and revitalize our long partnership with the Alberta Beef Producers. In an effort to improve this relationship and our communication with the beef sector I ask you to do the following:

- Attend beef producer zone meetings and work with the local MLAs to communicate all current government policy decisions;
- Attend stakeholder meetings on behalf of the Premier and myself as directed by my office; and
- Provide regular verbal updates on your views of progress in key areas that align with the mandate letter for our Ministry.

In addition, please continue to represent our Ministry in the key areas of Rural Gas, Rural Electric Associations, Water Co-ops and cross-ministry water issues such as the Montana-Alberta Water Management Initiative.

Finally, in an effort to promote the uniqueness of Alberta and our niche markets in the agricultural sector, I would like you to be a dedicated advocate for our cervid industry and rat control program.

Please continue to ensure that I approve and sign off on all action plans, documents and public consultations that you are developing in conjunction with the department.

Thank you and I am looking forward to working closely with you over the coming months to revitalize the agricultural industry.

Jack Hayden

cc: Honourable Ed Stelmach, Premier

